Multi-Agency Case Audit Nomination Form

****The Professional Standards & Audit Service (PSAS) within Essex County Council facilitate Multi-Agency Audits (MAAs) on behalf of the Essex Safeguarding Children Board (ESCB). All Multi-Agency Audit Activity that is undertaken, is reviewed by a subcommittee of the executive board. All key agencies across Essex provide dedicated ‘Audit Co-ordinators’ to support in the delivery of the Multi-Agency Agency Audit programme.

**Multi-Agency Case Audits (MACAs)** involve a range of key agencies taking a forensic look at the effectiveness of multi-agency working in relation to a single case using bespoke audit tools/approaches to support this practice evaluation activity. Once audit activity is completed, involved professionals/agencies come together at a MACA meeting to share observations drawn from their related audit activity and to hear the reflections of their partner agencies.

**Guidelines for Completing MACA Nominations:**

* The subject of a MACA Nomination is typically a child who is or was under 18 at the point of involvement with Services. However, the family as a whole is considered as part the audit and adult involvement in relation to the child is considered as part of this.
* It is beneficial if the subject of a MACA nomination has been open to Childrens Social Care at some point. This is so information is accessible on the family to PSAS. However, if your organisation can provide sufficient detail to prepare for the audit, exceptions to this can be made.
* As Multi-Agency Case Audit dedicates a day to come together as a professional network and reflect upon how well partner agencies have worked together for the purposes of learning and strengthening existing arrangements.
* Timings for holding MACA’s needs to consider whether there is ongoing or active case management or critical decision-making factors that may impact upon being able to fully reflect or may have implications for services being delivered effectively. PSAS will consider this with you when making the decision to proceed with a nomination.
* MACA’s are most effective and meaningful when those professionals/practitioners who have been directly involved with delivering services to families are able to attend and share their direct experiences. The availability of those staff will contribute to whether the decision is made to proceed with a MACA
* **MACAs are not forums for resolving professional conflict/difference of opinion or for making case management decisions. Please refer to Part B –** [**Chapter 11 of the SET Procedures**](http://www.escb.co.uk/media/2016/set-procedures-may-2019-final.pdf) **(2019) for more detailed information about professional conflict resolution.**

Requesting a Multi-Agency Case Audit (please complete)

|  |  |
| --- | --- |
| Name of person nominating: |  |
| Role: |  |
| Agency/team/organisation: |  |
| Email address: |  |
| Telephone contact details: |  |
| Date of request: |  |

Family Details:

|  |  |  |
| --- | --- | --- |
| Name of child(ren)/family for nomination: |  |  |
| Address(es): |  |  |
| Childrens Social Care case ID (if known): |  |  |
| Are the family currently receiving a service from Childrens Social Care? |  |  |
| MACA’s are to consider the effectiveness and impact of multi-agency working for the purposes of service improvement, and therefore **we are not obliged**  **under GDPR to inform families of their undertaking.**  **We do consider consulting the child/family on a case-by-case basis**. This is informed by any potential implications for consulting/informing children and families as part of the MACA activity – Please offer your views about any implications/impact of holding this MACA for the children and families nominated. |  |
| Could you please indicate whether any members of the family/extended family being considered at MACA currently **work in a professional role?**  **Or known to the Local Authority Designated Officers?** And the nature of this involvement. |  |

Reason for MACA request:

|  |  |
| --- | --- |
| What has led to making this request for a Multi-Agency Case Audit?  What specific practice learning points would you like the MACA to concentrate its attentions on?  (Please ensure you provide as much detail as possible to enable us to evaluate the appropriateness of holding a MACA, outlining any criminal investigations, court proceedings, Serious Case Review recommendations/ requests etc. |  |

Agencies/Other Local Authorities who have/are providing services to this family and should be included in the MACA (please complete)

|  |  |
| --- | --- |
| Please could you list names, organisations, emails and telephone numbers of those who are required to contribute to the MACA. |  |

**What Happens Next:**

**Please email this nomination form to the MAA Inbox – (**[**MultiAgency.Audits@essex.gov.uk**](mailto:MultiAgency.Audits@essex.gov.uk)**)**



If you have any queries, or you want to talk through making a nomination please contact in the first instance: Chelsie Smith**,** MACA Co-ordinator/Specialist Project Officer, Professional Standards and Audit Service (**chelsie.smith@essex.gov.uk - 03330130925**).